

# **THE SECOND MASONIC DISTRICT OFFICERS ASSOCIATION**

## **BY-LAWS**

### **ARTICLE I-ASSOCIATION TITLE**

The name of this association shall be: The Second Masonic District officers Association, Second Masonic District of Ohio. This will include **all** lodges within the Second Masonic District of Ohio.

### **ARTICLE II – ASSOCIATION OBJECTIVES**

The goals and objectives of the Association shall be to promote the welfare of Freemasonry in the Second Masonic District consisting of Butler, Montgomery, Preble, and Warren Counties by: conciliating true friendship among the member lodges, encouraging perfection of Masonic Ritualistic Ceremonies. The association shall also encourage participation in activities such as: Ohio Masonic Home Day, Special Olympics, District Outdoor Raising, and the yearly Grand Masters Reception.

### **ARTICLE III – MEMBERSHIP**

Section 1. The incumbent Masters, Wardens, Deacons, Stewards, Secretaries, Treasurers, Tylers, Chaplains, Marshals, Trustees and Lodge Education Officers of Member Lodges of the Second District shall be members.

Section 2. All Past Masters of Member lodges of the Second Masonic District shall be members.

Section 3. The duly elected Officers of the Grand Lodge of Ohio, the Past District Deputy Grand Masters, present District Deputy Grand Masters, and District Advisor shall be a member.

### **ARTICLE IV – MEETINGS**

Section 1. Regular meeting of the Association shall be held in the months of January, April, and October at the call of the President of the Association with the approval of the District Deputy Grand Masters and District Advisor.

Section 2. The presiding officer at the preceding regular meeting shall determine the hour and place of the regular meetings. It is suggested that this site rotate to various lodges within the district.

Section 3. Special meetings may be called at anytime by the President or at the request of the District Deputy Grand Masters or the District Advisor.

## **ARTICLE V – ASSOCIATION OFFICERS**

Section 1. The Officers of the Association shall consist of a President, Vice President, Second Vice President and a Secretary-Treasurer. The President will also name a county representative to serve as an officer for each of the following counties: Butler, Montgomery (2), Preble, and Warren.

Section 2. The President of the Association shall be a Master or Past Master of one of the Member Lodges of the Association.

Section 3. A District Officers Association Executive Board shall be established consisting of all of the elected and appointed officers of the Association, current and past District Deputy Grand Masters and District Advisor of the Second Masonic District.

## **ARTICLE VI – ASSOCIATION OFFICER DUTIES**

Section 1. The duties of the Officers shall be such as are usually prescribed for Officers of similar designation. They shall also be responsible for promoting the objectives of the district.

Section 2. The President may delegate such duties as he sees necessary and in his absence the Vice President shall preside.

Section 3. The First Vice President shall be responsible for the tabulation of points and presentation of District Awards.

Section 4. The Second Vice President shall be responsible for leadership and educational programs to be provided at the regular meetings of the Association.

Section 5. The President shall be the chairman of the District Officers Association Executive Board. It shall be the duty of the board to consult with the President of the Association in an advisory capacity to assist in the planning of the activities and programs of the Association. Meetings shall be held at the call of the Chairman of the Board when necessary.

Section 6. The County Representative shall be responsible for assisting the district officers in their duties and serving as a liaison for the member lodges in the individual counties and the Association.

## **ARTICLE VII – QUORUM**

No business shall be transacted at the meetings of the Association unless a quorum is present. A quorum shall be determined as follows; There shall be present representatives from at least 51% of the Member Lodges of the Association. In addition, there must be at least 2 elected officers of the Association in attendance.

## **ARTICLE VIII ORDER AND RULES OF BUSINESS**

Section 1. The order of business to be followed at the meetings of the Association shall be the discretion of the presiding officer.

Section 2. Robert's Rules of Order shall govern the proceedings of all meetings of the Association.

## **ARTICLE IX – MEETINGS, NOMINATIONS, ELECTIONS, INSTALLATION**

Section 1. At the regular April meeting the presiding officer shall appoint a Nominating Committee composed of members of the Association representing each county within the Association.

Section 2. At the regular October meeting the Nominating Committee shall present to the membership the name of one suitable candidate for each of the elected offices of the Association.

Section 3. Additional nominations for each of these offices may be made from the floor in which case a secret ballot shall be taken, with a majority of the votes cast necessary for election.

Section 4. Officers shall be installed immediately following their elections

## **ARTICLE X – FUNDS**

In order to provide funds for the operation of the Association, each Member lodge will pay annually to the Secretary-Treasurer of the Association, the amount of ten (10) cents per member in good standing. Membership figures as of the last Annual Report to the Grand Lodge of Ohio shall be used as a basis for the computing of payment. Notice that this payment is due for the current year shall be sent by the Secretary-Treasurer to each lodge the first week in January each year.

## **ARTICLE XI – MEMBERSHIP VOTES**

Each member of the Association shall be entitled to one vote. Brethren who are members of Member Lodges of the Association, but who are not eligible for bona fide membership in the Association, are entitled to attend the meetings but shall not be entitled to vote unless they are the official proxy of the lodge. A lodge may only designate a proxy to represent them if they are holding a lodge function during the district meeting. To be designated as the official lodge proxy requires a written notice signed by the Worshipful Master with the lodge seal affixed.

## **ARTICLE XII – AMEMDMENTS**

Section 1. A proposed amendment to the by-laws shall be submitted in writing and signed by at least two members representing two Member Lodges. The proposed amendment or amendments shall be read at a regular meeting of the Association when submitted and lay over without action until the next regular meeting of the Association when it shall be read a second time and acted upon.

Section 2. Notice in writing of such amendment or amendments shall be sent to the Master of each Member Lodge of the Association in advance of the meeting in which it is to be considered.

Section 3. In case of balloting on proposed amendments, each member Lodge shall have one vote and votes will be cast by a Roll Call of the member Lodges present. Adoption of an amendment shall require a favorable vote of at least 51% of the Member Lodges present and voting.

## **ARTICLE XIII – AUDIT COMMITTEE**

The Secretary-Treasurer will make available to the Audit Committee the district minute book and the district financial books at a special meeting prior to the April Stated Association meeting.

The Committee will provide a report on the audit of the records of the Association at the April stated meeting.

The Committee will be composed of the 3 members of the executive board. The Committee will include one current district deputy grand master, either the 1<sup>st</sup> Vice President or the 2<sup>nd</sup> Vice President, and one county representative.

## **ARTICLE IVX – FINANCIAL MOTIONS**

All financial motions involving the funds of the Association will be made to the President of the Association in writing 30 days prior to the Stated Association meeting. However this does not exclude a member lodge from making a motion in an emergency situation when a hardship exists. The member lodge should make every attempt to notify the President of the Association of the hardship and of the motion prior to the stated meeting.

If a motion is made outside of the prescribed manner it will layover for one meeting until it will be acted upon.

Approved:

April 29, 2009